



ONLINE TIMESHEETS - LOG-ON AND PASSWORD RESET

[Watch the Full "How-To" Video Here](#)

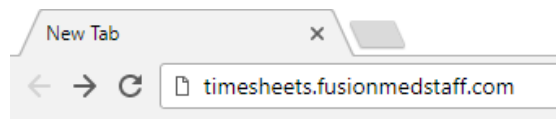
CONTENT

- Log On
- Forgot/Reset Password

LOG ON

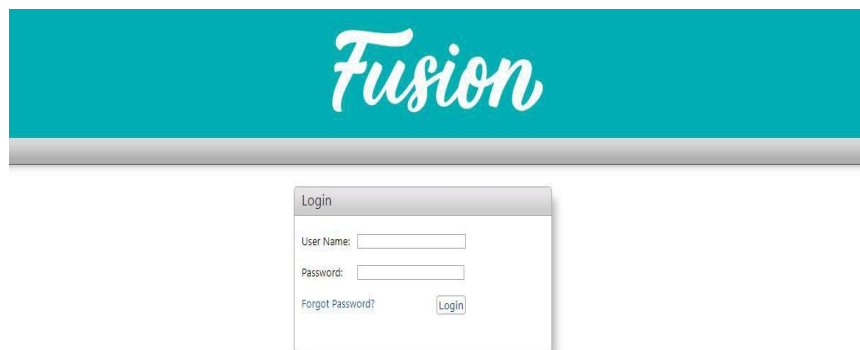
Online Timesheet URL: <https://timesheets.fusionmedstaff.com>

In a web browser, from your computer or mobile device, go to the URL listed above:



Enter the username and temporary password that was sent to you via email from no-reply@fusionmedstaff.com.

- Note: May need to check junk/spam/clutter/etc. for the email.



Once logged in, you will be redirected to the homepage.



FORGOT/RESET PASSWORD

If you forget your password or are unsure what it is, click the “Forgot Password?” button.

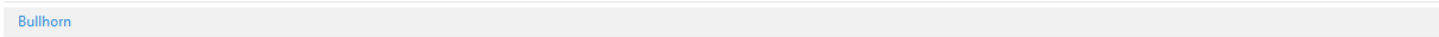
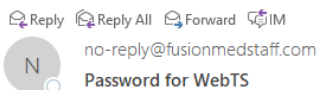
- Note: First time logging in?? Reach out to your Fusion contact for assistance.

A screenshot of a login form titled "Login". It contains two input fields: "User Name:" and "Password:". Below the "Password:" field, there is a button labeled "Forgot Password?" which is highlighted with an orange border. To the right of this button is a "Login" button.

Enter the 'User Name' that was sent in the welcome email. If the user name is in the system, it will send an email with a new password to log in.

A screenshot of a login form titled "Login". It contains one input field: "User Name:". Below the input field, there is a button labeled "Email Password" which is highlighted with an orange border.

You will receive an email from no-reply@fusionmedstaff.com with a time-sensitive link to reset your password.



Dear Web Timesheets user,

A request has been made to reset your Web Timesheets password.

Please do not forward or send this email to anyone else, as this link is specific to your account.

[CLICK HERE to reset your password](#)

or

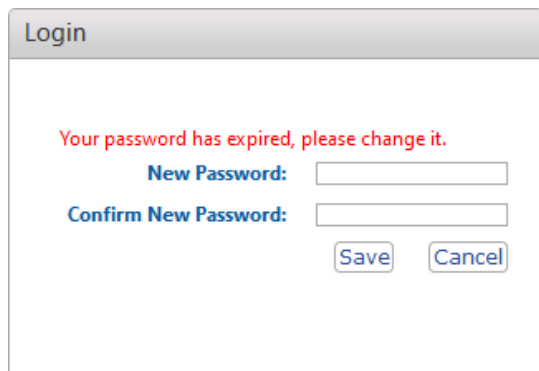
copy the following URL into your browser to reset your password:

<https://timesheets.fusionmedstaff.com:443/WFMS/resetpassword?a=y1J75qrBUHETVr%2bpUOnzxeV%2bEODy8zjDGpNzQoRjQTY%3d&b=IsNYGjtnulDu9aCjO%2f%2fu3g%3d%3d&c=dma3g297p0eyRxL15hdPkQkswg%2fsoTfjSke8iu%2fxHv0%3d&d=WFMS>



Select the link within the email and you will be redirected to Webtime. You will be prompted to enter a new password and to confirm the new password.

- Note: New password and confirm must match to successfully update.



The image shows a 'Login' dialog box with a grey header. Below the header, the text 'Your password has expired, please change it.' is displayed in red. Underneath, there are two input fields: 'New Password:' and 'Confirm New Password:'. At the bottom right of the dialog, there are two buttons: 'Save' and 'Cancel'.

QUESTIONS?

Please contact your Fusion Account Manager, Recruiter, or call 877-230-3885.

